

PERFORMANCE ACTION PLAN TEMPLATE

This template is to be completed for ALL measures showing **RED** status of non-compliance against the specified target reported.

INDICATOR OVERVIEW	
Indicator Title	NHS Health Checks: Take up of the NHS Health check programme by those eligible
Strategic Director Lead	Fiona Johnstone, (Director of Public Health)
Departmental Lead	Julie Webster (Head of Public Health)
Target	50% take up by those people offered a health check

CURRENT SITUATION: Detail what the performance is for this measure and reason/s for non-compliance		
Performance this Period	31.9%	+ / - Target : -18.1% YTD
Non-compliance reason	<ul style="list-style-type: none"> • Liaison with GP practices has established that several of them had sent a large number of invites to patients at the end of Q1 (June) and consequently the take up of patients responding to these will generally not actually occur until July 2014 at the earliest which will then be reflected in forthcoming Q2 data (July – September). • There have been several issues regarding the arrangements for extracting data from GP systems this quarter. As a result, Q1 data has therefore relied on self-reporting by GP practices in order to ensure the submission date for Q1 activity for Public Health England was achieved. This performance data will be validated at a later date. Public Health is working with the relevant agency to address this situation for extraction of data for Q2. • Public Health delivered 5 training sessions to over 60 GP Practice staff in May / June 2014. These sessions focused on supporting healthcare professionals by encouraging them to utilise the NHS Health Checks clinical template developed by Public Health which will also ensure that the correct codes are captured. This should help improve the take-up rate. • Public Health will work with those GP practices that are significantly underperforming to improve the uptake rates. Factors to be addressed include inaccurate coding and improving the invitation process. • 44 of the 55 practices signed up to deliver the service provided data for quarter 1 therefore the data does not capture all activity for this quarter. There is an opportunity to rectify this in quarter 2 when a cumulative figure for the year to date will be submitted. 	

ACTIONS: This describes what's necessary or how to achieve a 'green' score. This way everyone is clear on what is required and when; knows the expected outcome and how to achieve it .

What (is required)	<ul style="list-style-type: none"> • Liaise with practices to understand any causes of the reduction of the take-up rate. • Relevant GP practices to receive appropriate support from Public Health • Data to be submitted from General Practice following an agreed protocol and timetable
How (will it be achieved)	<ul style="list-style-type: none"> • Continue to promote the use of the NHS Health Check clinical template by GP practices to improve the accurate recording of activity • Public Health to offer support to those practices who are outliers to improve performance • A review of the current data extraction and collation process with action to ensure data is submitted on time
Who (will be responsible)	Kevin Carbery
When (will results be realised)	The next data return is 31 st October 2014. All activity for 1 st April – 30 th September 2014 will be reviewed and submitted at this time to ensure an accurate reporting of activity.